

PRICE RIVER WATER IMPROVEMENT DISTRICT
November 16, 2021

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, November 16, 2021 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox Jeff Richens
Gary Harwood Micha Marrelli
Rick Davis Shelly Bird
Scott Jensen

EXCUSED

Chairman Cox welcomed everyone to Board Meeting and acknowledge all board members were present.

PLEDGE OF ALLEGIANCE

Chairman Cox asked Gary Harwood to lead the attendees in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

CONFLICT WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

Chairman Cox asked for input or corrections to the minutes of the November 2, 2021 meeting. Harwood motioned to accept the minutes as written. Davis seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen.

DEPARTMENT REPORTS BY BOARD

Scott: Sampling for Covid 19 is continuing. Bio-solids were hauled to the farm field. A pump was set up and draining began from the West facultative sludge basin to the East basin. Asphalt at the plant has been repaired. The East facultative basin aerator has been removed. Various things around the plant have been winterized. Mark, Karsten, and Brian took the certification test on November 4, 2021 and the results will not be known for about six weeks. In the last two weeks 210 samples have been taken.

Rick: A number of leaks in the system have been repaired. The district is communicating with the hospital regarding the vault upgrade and when the project could begin. A custom-built reducer needs to come before they can begin. A presentation for replacement SCADA supplier was attended, but no decisions were made. Concrete has been poured and asphalt jobs are being completed. On November 5th there was a power bump so John Singleton reset the pumps at the airport pump house. The pumps are running well but a battery backup is being acquired which will take care of future power problems. On November 11 the crews were called out to shut off a customer's water. It has since been verified that there were no more leaks. Crews have been helping with clean up at the Waste Water Plant.

Gary: Vehicles have been cleaned and preventative maintenance checks, service and repairs are ongoing. Some doors on the shop have been repaired. Oil supplies have been ordered. Crews have been cleaning up leaves.

MANAGERS REPORT

Richens asked Chairman Cox to take care of the Water Plant Purchase orders until a new Board member is assigned. The water plant is receiving 500 gallons per minute from Price City from the excess on their springs so the treatment level has dropped way down. This is helpful as the crews are working on completing maintenance this time of year. The hauling of sludge to the land fill is almost finished. The new employee at the water plant is great and doing well. Administration has received an invoice from Brentwood (Chain of Flight Project) which is past due. The shipments have been received so the past due bill has been paid. The payment will be ratified for approval with the Board next board meeting. The contractors have started the dirt work on the East property so the fence line will be graded off and a fence will be installed next year. Tom Lund sold Castle Gate RV Park and the district is not sure how that will affect the agreement they had with Tom. Per Harwood the sale of the property dissolved the tax credit agreement with Helper City. Davis suggested putting the sale of the property and the tax credit proposal on agenda so the board can approve dissolving PRWID Tax credit as well. The district has sent a letter to Wellington City indicating that they have received and accepted a notice of resignation. The vacant Board member seat can be filled with an elected city official or Wellington may take applications. When the Mayor takes office next January, he has 60 days to appoint anyone.

APPROVE CHAIRMAN TO SIGN AGREEMENT FOR NEW DOMAIN NAME

At the conference which the board recently attended, it was brought up that as a government entity they should have their website end in .gov if possible. Richens discussed the process on how to obtain a .gov domain. It will not change the website. It will allow PRWID.com and PRWID.gov to link up at the same place. It will give the District more credibility and recognition. Davis motioned to approve to sign the agreement for the new domain name. Jensen seconded the motion and the motion was unanimously approved. AYE: Cox, Davis, Harwood, Jensen.

APPROVE 2021 SAFETY AWARDS

A few years ago, Utah Local Government Trust asked the district to change their safety program which entailed creating a safety council. When an accident happens, that person comes in to review the details with the safety council. By doing this the level of financial remuneration has bottomed out. Employees are assigned on teams. If anyone on a team has an accident everyone on the team loses money. They each receive \$10 per month for not having any accidents. The district would like to have the board approve the awards so that the employees will receive their safety money before Christmas. Harwood motioned to approve the 2021 Safety Award. Jensen seconded the motion and the motion was unanimously approved. AYE: Cox, Davis, Harwood, Jensen.

APPROVE 2021 EMPLOYEE CHRISTMAS BENEFIT

The last several years the Board has authorized a \$50 gift card to employees as a Christmas Benefit. That amount was previously approved in the budget. Jensen suggested the amount should be increased. Davis and Harwood agreed. Davis would like to increase the Christmas benefit in next year's budget due to the fact that this year's budget is already set. Jensen motioned to raise the Christmas Benefit to \$100 for next year. Harwood seconded the motion and the motion was unanimously carried. AYE: Cox, Davis, Harwood, Jensen. Davis motioned to approve \$50 for the Christmas Benefit for this year. Motion was seconded by Harwood. Motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.

FINANCIAL ISSUES

A. Approve Water Works Engineers Invoice

An invoice in the amount \$47,357.50 was requested to be paid. Harwood motioned to approve the invoice for \$47,357.50 be paid. Jensen seconded the motion and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.

B. Approve WWTP boiler purchase

The WWTP has 2 boilers. They were both damaged with one having been replaced before and this is the second boiler. Davis motioned to follow the recommendation and purchase a boiler from Great Western Supply in the amount of \$ 16,975.00.

Jensen seconded the motion and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.

APPROVE PUBLIC HEARING FOR BUDGET ADOPTION

The Board needs to approve a public hearing so that it may be advertised. It is a public hearing for budget adoption and to potentially adjust the 2021 budget. Harwood motioned for a public hearing and budget adoption with possible corrections on December 21 for 2021. Davis seconded the motion and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.

REVIEW 2022 BUDGET PROPOSAL

The 2022 budget is balanced. The District is pulling 78,000 out of reserves in the administration budget and 250,000 out of the Water Plant reserve. It needs to be shown that way to compensate for depreciation. Rick asked to be reminded what the Carbonville loan was for. Per Richens, back in 2003 PRWID took over the Soldier Creek, Jewkes, East Wellington, Carbonville, and East Carbonville Water Companies. This loan stems from a low interest funding package in order to upgrade all lines and add fire hydrants for current customers and future growth. The payment for this loan is incorporated into the customer's monthly water bill. Richens would like the board to study the budget and become informed and be prepared for the public hearing regarding the budget. Micha would like board to document any questions they have so the questions can be addressed and discussed at the next Board Meeting. No motion necessary regarding reviewing the Budget Proposal.

UNFINISHED BUSINESS

There was no unfinished business.

CLOSED SESSION

Harwood motioned to go into closed session at 7:54 p.m. for the discussion of personnel. Davis seconded the motion. Roll call vote - AYE: Jensen, Davis, Harwood, Cox. Micha and Shelly were excused.

At 8:43, Jensen moved to go back into open session. Harwood seconded the motion. Motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.

With no further business, at 8:44 Jensen moved to adjourn the meeting. Harwood seconded, and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen.



Keith Cox, Chairman

For Keith



Jaci Adams, Clerk