

PRICE RIVER WATER IMPROVEMENT DISTRICT

March 2, 2021

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, March 2, 2021 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox	Jeff Richens
Rick Davis	Micha Marrelli
Gary Harwood	Cory Christianson, Water Works Engineers
Scott Jensen	
Paula Noyes	

EXCUSED

Kendra Seeley

PLEDGE OF ALLEGIANCE

Chairman Cox asked attendees to join in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

CONFLICT WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

Chairman Cox asked for input or corrections to the minutes of the February 16, 2021 meeting. Davis motioned to accept the minutes as written. Harwood seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

DEPARTMENT REPORTS BY BOARD

Harwood reported that the fleet crew has done preventative maintenance on the vehicles. Unit #17 is out of service due to a water pump needing replaced. Unit #5 is out of service due to a check engine light. The main office garage door at the office needed repairs.

Noyes reported that the water treatment plant is running 1 MGD. The thermostats and wires were repaired on a heater. Lighting is being replaced with LED fixtures as time permits.

Jensen reported that at the waste water plant Covid sampling is ongoing. The phosphorus project engineering is beginning. The south primary clarifier maintenance work was started. The Whole Effluent Toxicity testing was completed. 198 samples were collected and tested.

Davis reported that the line crew has worked on the Zebra lift station and repairs are ongoing. The Helper rectifier's water supply from an old irrigation line is being abandoned. Staff met with the water commissioner to discuss a solution. Fire hydrants were tested and leaks were repaired. Road base was hauled from the county.

MANAGER'S REPORT

Richens gave the water conservation plan to the board and it will be reviewed at a future meeting. The Marsing easement and agreement is being reviewed by the property owner. The sewer line extension is planned to start on March 22nd. The Lessar water company information meeting will be held March 8th at 5:30 pm with all who are serviced by the water company. The legislative session is coming to an end and legislation was discussed.

2021 WATER LEASE PROGRAM

The District has been contacted by the PRWUA and the expectation is that the water shares being will be delivered at about 65%. Staff recommended that only 500 shares be leased at most. The limits on how many shares a person can lease were discussed. After some discussion, Harwood motioned to least up to 500 shares at \$25 per share through a drawing on April 1st, 2021 with a limit of 25 shares per person. Jensen seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

FINANCIAL ISSUES

A. This item is to deal with the lack of a sewer bill for 25 years on Angelo Kiahtipes's residence. The District can go back 36 months and charge the user. The owner asked for consideration due to them bringing the situation to the District, and asked for the back billing to be limited to 12 months. After some discussion, Harwood motioned to back bill this account for 18 months of sewer charges which equals \$594. Noyes seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

B. This item is for the fleet department to purchase filters, wipers, and belts in bulk to save time and money in the coming year. After some discussion, Harwood motioned to approve the purchase from Rock Auto for \$3,366.69. Davis seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

FRAUD RISK ASSESSMENT

The auditors notified the District they must do a fraud assessment internally. The self-assessment was prepared and presented to the Board for their review and discussion. The assessment put the District in the moderate zone which is good considering that many of the questions did not apply to the size of the District. Upon review of this assessment, it will now be sent to the State Auditor's office as required.

CLOSED MEETING SESSION

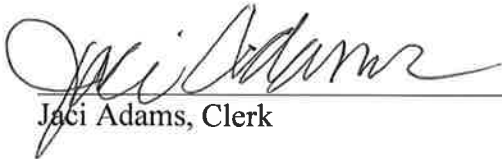
At 7:50 pm, Harwood motioned to go into closed meeting session to discuss the character, competency, or health of an individual. Jensen seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes. At 8:02, Harwood motioned to go out of closed meeting session. Jensen seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

UNFINISHED BUSINESS

As there was no further unfinished business at 8:03, Noyes motioned to adjourn. Harwood seconded and the motion carried unanimously as follows: AYE: Cox, Davis, Harwood, Jensen, Noyes.

A handwritten signature in black ink, appearing to read "Keith Cox", written over a horizontal line.

Keith Cox, Chairman

A handwritten signature in black ink, appearing to read "Jaci Adams", written over a horizontal line.

Jaci Adams, Clerk