

PRICE RIVER WATER IMPROVEMENT DISTRICT

October 18, 2022

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, October 18, 2022 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox
Rick Davis
Scott Jensen
William Barney Zauss
Lenise Peterman

Jeff Richens
Micha Marrelli
Shelly Bird
John Nielson

EXCUSED

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members were present.

PLEDGE OF ALLEGIANCE

Chairman Cox asked attendees to join in the Pledge of Allegiance.

PUBLIC COMMENT

John Nielson expressed his gratitude, appreciation and thanks to the Trustees for their work on the Board of Trustees.

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

Chairman Cox asked for input to the minutes of the October 4, 2022 Board Meeting. As there were no corrections or additions, Jensen moved to approve the minutes from the October 4, 2022 meeting. Barney seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

DEPARTMENT REPORTS BY BOARD

Peterman reported Covid 19 sampling is ongoing as well as VanCon is working daily currently rebuilding the south secondary clarifier chemical feed system and south digester mixer tubes. Repairs and cleaning have been performed on the skimmer arm of the south secondary clarifier. A second boiler has been installed for the plant heat loop system. Seasonal landscaping is continuing.

Zauss reported the 2013 Ford Explorer had to have some wiring repair work. The damaged tailgate is still being repaired. A new CASE Backhoe had the extend-a-hoe slide off due to the wrong pin from the factory. A crew from CASE came and repaired it and if there are any other issues with it they will be CASE's responsibility. Normal building and ground maintenance are continuing. New parts are being installed for the garage door. The paint order was cancelled as paint was purchased online, now striping can be completed. The north and east sides of fencing have been completed. The wastewater treatment plant is still waiting on the mower.

Jensen reported letters have been sent out to the customers who assisted with the lead and copper sampling. A new meter box was installed for a customer who broke their meter while trying to tie in a new line to the box. The customer was charged for damaged parts and time. Asphalt patches were

completed. The crew worked on several leaks and meters throughout the district and also is helping to install a line at the water plant. A failed pump at the Airport Pump Station was repaired. Bacteria samples were taken.

Davis reported the electricians have locked out the controls for the chain in flight but Troy feels that should not be a problem as the water coming down is fairly clear. Alum lines have all of the connections completed and should be working. The SCADA system is continuing to be worked on. We are receiving 100 gpm from Price City and 200 gpm are being treated.

MANAGER'S REPORT

Richens reported some grading needs to be completed to control runoff and prepare the ground for the completed fencing on the east property. The ground will be sloped and terraced with natural landscaping at the southwest corner where the culvert currently is. Another fence will be needed in the front and up the west side. Richens advised the Board that he will be putting out a request for proposals to different companies to submit bids on the grading project, which will come back to the board for approval. This expense is not included in the budget, but there is money available to cover the cost. Richens is requesting that the grading be completed before winter so that the fence can be installed in the spring. During a meeting with the Governor, he indicated that PRWID should be qualified to access ARPA money. Richens will contact Drinking Water and Water Quality to request money to help paint the Helper tank and replace a water line by the golf course. Richens would like the Board to consider adjusting some of the supplemental fees on November 15th at the public hearing. These supplemental fees cover inspections, disconnects or re-connects, moving meters, and the cost involved for operators/machinery to perform these services. The Board agreed that they would like Richens to present an updated fee schedule for supplementary fees for next meeting. Richens presented a report to the Board from Utah Local Governments Trust. This is the company that oversees the districts workers compensation, liability, automobile, and property insurance. The report reflects that PRWID has lowered their claims and are doing very well. If claims are down 3 years in a row the rates are lowered. The District does a lot of training and the employees are very conscientious regarding safety.

WWTP NUTRIENT PROJECT

- a. Approve VanCon Payment Application #11 in the amount of \$127,775.00
The project update was presented in the Board's packet and this is the current payment due to Vancon. Peterman moved to approve the VanCon payment for \$127,775.00. Davis seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.
- b. Approve Work Change Directive #3 – Filling the void under chemical building
This requires the adoption of a work change directive and a change order so that work and dollar amounts can be approved to fill the void under the floor of the building. Richens also explained agenda item "c" is for deleted electrical work credited to offset the cost of filling the void under the building. With these items tied together the total cost will be \$16,806.90. Jensen moved to combine agenda item b and c and approve Work Change Directive #3 and Work Change Order#4 in the amount of \$16,806.90. Zauss seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

WTP CHAIN & FLIGHT PROJECT

Approve Work Change Directive #2 and Change Order #2 – \$3,105.00

Richens explained that this is for additional PLC in the sand trap building. The directive is to add another enclosure and the change order is the new cost of \$3,105.00. Davis moved to approve Work Change Directive #2 and Change Order #2 for \$3,105.00. Jensen seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

APPROVE RETURN OF PAYMENT TO BARBARA HENRY TRUST

Barbara Henry has passed away and has a credit on her account. Douglas Henry, the trustee of her family trust has requested a refund of \$2013.75, maybe a little less due to October billing. Jensen moved to return the balance on Barbara Henry's account to the family trustee. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

APPROVE WWTP LIFT STATION PUMP PURCHASE

This purchase will come out of Blaine's equipment maintenance budget. One of the pumps is broken and needs to be repaired or replaced. The new replacement will cost \$15,826.00 and is less than repairs. Zauss moved to purchase a new Flight pump for \$15,826.00 from UMS. Jensen seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

REVIEW DETAILS OF FUTURE PUBLIC HEARING

Richens referred the Board to the packet which has an ad for the newspaper regarding the Public Hearing to be held on November 15, 2022. The hearing must be advertised twice. The only thing that might be changed would be regarding modifying supplemental fees. The Board expressed approval for the advertisement going into the newspaper.

APPROVE 2023 RATES FOR MEDICAL, VISION, DENTAL & LIFE INSURANCE

Vision, dental and life insurance will all have a zero-price increase for the same coverage. Medical will have a 3% increase. Richens credits the employees for being responsible and earning such a good renewal rate. Zauss moved to approve the 2023 insurance rates presented. Peterman seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Micha referred the Board to the 3rd quarter financials she passed out earlier to each member. All departments are doing well but these last 3 months may be critical. Richens reminded the Board about the upcoming conference beginning on November 2nd. Travel plans and accommodations were reviewed as well as per diem checks handed out.

Jensen moved to adjourn the meeting at 7:55 p.m. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Peterman and Zauss.



Keith Cox, Chairman



Kim Wood, Clerk