

PRICE RIVER WATER IMPROVEMENT DISTRICT
November 1, 2022

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, November 1, 2022 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox
Rick Davis
Scott Jensen
William Barney Zauss
Lenise Peterman

EXCUSED

Jeff Richens
Micha Marrelli
Shelly Bird

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members present.

PLEDGE OF ALLEGIANCE

Chairman Cox asked Davis to lead the attendees in the Pledge of Allegiance.

PUBLIC COMMENT

None

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

Chairman Cox asked for input to the minutes of the October 18, 2022 Board Meeting. As there were no corrections or additions, Davis moved to approve the minutes from the October 18, 2022 meeting. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

DEPARTMENT REPORTS BY BOARD

Peterman reported Covid 19 sampling is continuing. VanCon is continuing to work on a daily basis. The plant irrigation systems have been winterized. With the help of the Line Crew, a concrete pad was prepared and poured. A discharge line for the ground water pump was repaired by the digester building and bio-solids have started being hauled to the plant field inside the fence.

Davis reported the District is receiving 600 gallons per minute from Price City. The work schedule has changed to a rotating shift for the winter due to the reduced demand of the water. One twelve-hour shift is running on Saturday and Sunday. There is a beaver problem on the river which the maintenance crews will take care of. PFAS samples were taken last week. HAB samples are no longer being taken due to winter. The west flocculation and sedimentation basins were hosed out and a broken valve actuator was repaired on the sludge draw. The surge basin has been drained. Crews are still waiting on an electrical contractor to come help with a problem regarding the new Chain and Flight.

Zauss reported normal vehicle service and maintenance is continuing and all vehicles are back in service at this time. The mower is still not here for the WWTP. The garage doors are now repaired and working. Trees and shrubs are being removed to prepare for the east property excavation.

Jensen reported shut off notices were delivered. A few leaks were repaired, meters were moved and repaired. Also a meter was set. Bacteria samples were taken. Crews hauled dirt to Carbonville to fix settlement on a main line leak, worked on the water plant water line and poured seven yards of concrete at the WWTP. A discussion was held on the procedure for welding the main water line leaks.

MANAGER'S REPORT

Richens reported an "Invitation to Bid" was sent out to five companies regarding the upcoming excavation project. A non-mandatory walk through was held which 3 of the contractors attended. The bids will be due by 5:00 on Friday, November 11 and the bid award will be on the agenda for the November 15 Board meeting. There have been some changes to the Open and Public Meetings Act. Public comment period will now be put into code requiring a reasonable time for verbal comments during a meeting. The entity will make its own rules as to when they would like public comment to occur during the meeting. Richens suggests PRWID hold their public comments at the beginning of the meeting and the person must appear in person. No letters to be read and never allow anonymous statements. Guidelines will need to be set. A number of legislators want to take property taxes away from water projects. Right now, very little of tax revenue is going to water or wastewater operations at the District. A Critical Infrastructure Policy is being strongly encouraged for PRWID to do. It protects infrastructure data, which needs to remain secure, from GRAMA requests. Richens is proposing that the Board look over the document and ask questions, if any. It will be discussed in the future.

APPROVE BOARD MEETING SCHEDULE 2023

Per Richens the Board is required to adopt a meeting schedule every year. Traditionally the meetings are held every first and third Tuesday. In 2023, board meeting would land on March 21, which is during the Utah Water Users Conference. Also, if scheduled as proposed, board meeting would land on July 4th. The Board were given the options: 1- Skip those 2 meetings and then if necessary a special meeting could be scheduled. 2- A meeting could be put in the schedule now or, 3- they can choose to just wait for those dates then see what action is needed at that time. If a special meeting is called it would be put on the Public Meeting Notice site at no charge. Jensen moved to cancel the March 21 and July 4 meetings from the schedule. Davis seconded the motion. After further discussion, the motion was then amended by Jensen. Jensen moved to approve the 2023 meeting schedule with March 21 and July 4 being deleted. The amended motion was seconded by Davis and the motion passed. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE CLOSING BUSINESS OFFICE NOVEMBER 25, 2022

Administrative employees will take a personal leave day on November 25, 2022 the day after Thanksgiving. The other employees would like to take it off as well. Peterman moved to close the business office on November 25, 2022. Zauss seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE THE BACKFLOW TECHNICIAN RECERTIFICATION CLASS

Jacob Martinez needs to take a backflow recertification class which will be held in January. The cost is \$400.00. It is held in Sandy and he may possibly need a hotel and meals. Zauss moved to approve Jacob Martinez to attend the Backflow Recertification class for \$400.00 and any other costs regarding necessary accommodations. Jensen seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE ADVERTISEMENT OF OPEN POSITIONS

An employee at the WWTP has given his two-week notice, with his last day being November 11, 2022 which now leaves four open positions. Richens requested permission from the Board to advertise for the positions. Jensen moved to approve the advertisement of the open positions. Zauss seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE 2022 SAFETY INCENTIVE AWARDS & CHRISTMAS BENEFIT

Since PRWID has started the current "Teams" incentive award program, the number of accidents for the company has drastically decreased. Richens is requesting the Board to approve the award monies to be dispersed to the employees around Thanksgiving so it may be used for Christmas. He also is requesting the Christmas benefit be paid out at this time as well. Last year it was approved by the Board that the Christmas benefit would be raised to \$100.00 beginning in 2022. Zauss moved to approve the 2022 safety awards and the Christmas benefit paid out prior to Christmas. Jensen seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

2023 BUDGET

- A. Updated discussion
Jeff presented a budget worksheet in the packet to Board members. Discussion was held regarding where the money is needed and is being moved to and changes in the budget.
- B. Review Supplemental Fee Proposal
Richens shared Resolution 2022-1 from the packet with the Board. The Board will need to approve this resolution after the rates are approved. The public hearing is being advertised. Richens discussed the proposed changes in the rates and fees schedule.
- C. Set Date of Public Hearing to Open /Modify 2022 and adopt 2023 Budgets
The last Board meeting of the year is December 20. The Board needs to officially adopt that date so that it can be advertised as the date of the public hearing to open the 2022 budget if needed, and to adopt the 2023 budget. Peterman moved to set the date of the public hearing to open/modify budget 2022 and adopt 2023 budget on December 20, 2022. Davis seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Richens reported that the next meeting November 15 is a public hearing at 7:00 p.m. and the meeting will follow the agenda. The Board will need to adopt Resolution 2022-1 after the public hearing. Richens invited everyone to the Company Christmas Luncheon to be held December 13 at the Cowboy Club at 12:00 p.m. There is a conference this week for Board members. Travel accommodations were discussed. There will be a water conference in St. George March 20, 21, 22, 2023 for Board Members.

Davis moved to adjourn the meeting at 8:15 p.m. Jensen seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.



Keith Cox, Chairman



Kim Wood, Clerk