

PRICE RIVER WATER IMPROVEMENT DISTRICT
AGENDA REPORT
June 21, 2022

1. Pledge of Allegiance
2. Public Comment
3. Possible Conflicts with Agenda Items
The Chairman has asked for a standing agenda item to discuss conflicts any Trustee may have with any item on that meeting's agenda.
4. Minutes
Attached is a copy of the minutes from the June 7, 2022 meeting for your review and adoption.
5. Department Reports by Board
6. Manager's Report
7. 2022 Audit Report
Doug Rasmussen will present the audit report for 2021 needing an acceptance vote from the Board.
8. FY 2023 Tax Rate Approval
Attached is the 2021 and the 2022 tax rate schedule for your approval.
9. Financial Issues
 - A. Approve the purchase of the WWTP UTV from Rocky Mtn. ATV in the amount of \$25,159.00. \$25,000.00 was budgeted.
 - B. Approve the purchase of the WWTP UTV plow from United Sales & Service in the amount of \$3,322.13. \$4,000.00 was budgeted.
10. East Price Sewer Facility Deed Agreement
The Price City Council and the District's legal counsel have both approved the agreement as written with updated names to attest the signatures.
11. Approval to advertise line maintenance position.
Justin Cook has submitted his two-week notice. He will be leaving to work for UDOT.
12. Approve new hire for Receptionist/Accounts Receivable
Staff hopes to present a name at the meeting tomorrow. Second interview will be conducted on Tuesday.
13. Closed Session
14. Unfinished Business

PRICE RIVER WATER IMPROVEMENT DISTRICT

June 21, 2022

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, June 21, 2022 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox
Gary Harwood
Rick Davis
Scott Jensen
Barney Zauss

Jeff Richens
Micha Marrelli
Shelly Bird
Doug Rasmussen – Smuin, Rich, Marsing, & Rasmussen

EXCUSED

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members present.

PLEDGE OF ALLEGIANCE

Harwood led the attendees in the Pledge of Allegiance.

PUBLIC COMMENT

There were no public comments.

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items

MINUTES

Chairman Cox asked for input to the minutes of the June 7, 2022 Board Meeting. As there were no corrections or additions, Jensen moved to approve the minutes from the June 7, 2022 meeting. Harwood seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

DEPARTMENT REPORTS BY BOARD

Gary reported sampling is continuing for the Covid study. VanCon is working daily and the crews are working to stay ahead of VanCon on their own projects. Sludge is being moved out of the west facultative sludge basin. The road in the field has been repaired. Crews are cleaning up from the flooding caused by the storm. Seasonal landscaping and lawn mowing are ongoing.

Barney reported some of the vehicles that have been out of service are now repaired. The Ford F250 is out of service. Parts for the Backhoe are not in stock yet. The Polaris has been picked up, but the snow plow still needs to be picked up. Asphalt sealing has become a large expense. There is a concern with CDL training. Per Jeff the fleet supervisor is to come up with a program to do the training in-house. New software updates are coming for tech.

Scott reported the line crew replaced a valve and replaced the RP device at the Questar pump house. Work was completed on meter boxes in Spring Glen and Upper Miller Creek. Concrete has been poured at the industrial park. Because of the storm, river crossings were checked.

Bacteria sampling was completed. A yard hydrant was installed at the RV dump. Wires were repaired on the camera truck and sewer siphons were checked.

Rick reported the plant is running 3.5 to 4 million gallons per day. Price City is being supplied 300 gallons per minute. There has been a major increase in the algae causing higher head loss in the filters, therefore back-flushing is being completed more often. The ozone feed rate has been increased to help combat the issues and to treat against harmful algal blooms. The sandtrap is still being hosed out and the diversion is being flushed twice a week, as there is a lot of mud still from the flooding. The storm's flooding caused a big mess and Rick complimented the crews for taking care of the problems so quickly and doing such a great job. There are two employees who are studying for the certification test.

MANAGER'S REPORT

Richens reported the Recreation and Transportation Special Service District could not pump out of the pond at the golf course because of debris caused by the storm and asked PRWID for help. Crews cleaned up their spring. Jeff will have some pricing for the Asphalt Flatplate Compactor to present to the board at the next meeting. Prices are being compared whether to rebuild the motor or possibly purchasing a new one. Jeff is working with the Water Plant and Line crew regarding the septic drain fill at the Water Plant which has failed. It may run about \$2000.00 for material plus rock and fabric. Information will be gathered and brought back to the Board for approval. The prices of meters are increasing. This fee is a one-time cost for someone building a house. It may be around a 25% increase. Specific information will be gathered and brought back to the Board. Rick Davis, Mayor Kourianos and Miles Nelson visited the Water Plant and were highly complimentary of the crew and the work being done there. Micha works with representatives from the Utah Government Trust regarding the Worker's Compensation audit. The District received a letter from Utah Government Trust complimenting Micha and the company as a whole for the great work being done in this area. A refund in the amount of \$8561.00 has been issued. This will be an agenda item for next Board meeting to accept as revenue.

2021 AUDIT REPORT

Doug Rasmussen from Smuin, Rich, Marsing, & Rasmussen Accounting Firm presented PRWID's 2021 Audit Report to the Board. Doug reported the audit reflected very good things for this past year and was pleased with the outcome. He was appreciative to Darin Lancaster for helping the District and also to Micha for the great job she does. Doug went through each page of the audit report with the board, explaining the information and answering questions. The audit reflects that the District's fund balance is getting down to the point that the district can still operate within that, but he suggested they can't have too many more years like the last year. He recommended that the Board evaluate and consider raising property taxes and user's fees for more revenues. Over all, the District is doing a very good job. He also recommended transferring money from fund 40 and putting it into fund 10. This would need to be done before the end of the year. Doug complimented Micha and Jeff for their work as there were no findings in the audit report. Zauss moved to accept the 2021 Audit Report. Harwood seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

FY 2023 TAX RATE APPROVAL

In 2021 the district received \$864,021.00. In 2022 the district will receive \$866,349.00. This is approximately an \$1,800.00 increase. This is about how much of an increase it has been every year. Davis moved to approve the certified tax rate as submitted by the County. Barney seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

FINANCIAL ISSUES

A. Approve UTV purchase

Rocky Mountain ATV was the low bid at \$25,159.00 for the UTV. This bid is \$159.00 over budgeted amount of \$25,000.00. Barney moved to approve the purchase of the ATV for \$25,159.00. Gary seconded and the motion carried unanimously.

AYE: Cox, Davis, Harwood, Jensen, Zauss

B. Approve UTV Snow Plow purchase

United Sales and Service has been holding on to the plow for PRWID for months. There has been no increase in the cost. It is specific to this UTV. The purchase price is \$3322.13. \$4000.00 was budgeted. Harwood moved to approve the purchase for \$3322.13. Davis seconded and the motion carried unanimously.

AYE: Cox, Davis, Harwood, Jensen, Zauss

EAST PRICE SEWER FACILITY DEED AGREEMENT

Mayor Kourianos asked that PRWID update the some of the names in the agreement with the recent change in personnel. Richard Chamberlain, PRWID's attorney, has reviewed the agreement and will sign it. The city will then sign it. Harwood moved to approve the East Price Sewer Facility Deed Agreement and authorize the Chairman to sign it. Jensen seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

APPROVAL TO ADVERTISE LINE MAINTENANCE POSITION

Justin Cook has given his 2-week notice as he will be leaving to go work for UDOT. Jensen moved to approve to advertise the Line Maintenance position. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

APPROVE ADMINISTRATION HIRE

This approval is to fill the receptionist position recently vacated by Jaci Adams. Six of the twenty-three applicants were interviewed. The District's would like to recommend Kimberly Wood for the position. Zauss moved to hire Kimberly Wood. Harwood seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Shelly verified the correct spelling for VanCon. The Board expressed appreciation to Micha for her great work regarding the audit. Darin Lancaster's help was also recognized and appreciated.

Gary reported that due to the Utah Retirement System's restrictions regarding his retirement from Helper City, he will not be able to continue serving on the Board. He will resign as of June 30, 2022. Gary will notify the mayor of Helper as she will need to appoint herself or a member of the city council to serve as a board member for PRWID.

With no further business, Davis moved to adjourn the meeting. Jensen seconded the motion. Meeting adjourned at 8:23 p.m.



Keith Cox, Chairman


Micha Marrelli, Treasurer