

PRICE RIVER WATER IMPROVEMENT DISTRICT
AGENDA REPORT
JUNE 7, 2022
7:00 P.M.

1. PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT PERIOD
3. POSSIBLE CONFLICTS
The Chairman asked for a standing agenda item to discuss conflicts any Trustee may have with any item on that meeting's agenda.
4. MINUTES
Attached is a copy of the minutes from the meeting of May 3, 2022 for your review and adoption.
5. DEPARTMENT REPORTS BY BOARD
6. MANAGER'S REPORT
7. FINANCIAL ISSUES
 - A. Attached is a request from Joshua Jones for his \$2500.00 impact fee.
 - B. Attached is pay application #7 for VanCon for work at the WWTP in the amount of \$308,045.10.
 - C. Attached are the required contribution rates for Utah Retirement Systems. In 2021-2022 the rates were 18.47 for tier 1 and 16.07 for tier 2. In 2022-2023 the rates will be reduced to 17.97 for tier 1 and 16.01 for tier 2.
 - D. The 1983 Topkick was purchased by Dexter Thayn in the amount of \$5200.00 which needs to be approved into the budget by the Board.
8. EAST PROPERTY FENCE PROJECT AWARD
Attached is the bid evaluation for the East Property fence project for award and approval. Discussion is needed.
9. RATIFY POSITION ANNOUNCEMENT
Attached is the notice of position opening which needs to be ratified by the Board.
10. ENTRY LEVEL DRIVER TRAINING REQUIREMENTS
The U.S. Department of Transportation and State of Utah have instituted new guidelines that will have and are having a ripple effect on many agencies personal policies.
11. CLOSED SESSION
12. UNFINISHED BUSINESS

PRICE RIVER WATER IMPROVEMENT DISTRICT

June 7, 2022

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, June 7, 2022 at 7:00 p.m. at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox
Gary Harwood
Rick Davis
Scott Jensen
Barney Zauss (Via conference call)

EXCUSED

Jeff Richens
Micha Marrelli
Shelly Bird

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members present except Barney Zauss, who is joining on a conference call.

PLEDGE OF ALLEGIANCE

Harwood led the attendees in the Pledge of Allegiance.

PUBLIC COMMENT

There were no public comments.

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items

MINUTES

Chairman Cox asked for input to the minutes of the May 3, 2022 Board Meeting. As there were no corrections or additions, Zauss moved to approve the minutes from the May 3, 2022 meeting. Harwood seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss.

DEPARTMENT REPORTS BY BOARD

Barney reported that three pieces of equipment are out of service at this time. Staff is checking on costs to repair or replace them. Crews have been sealing parking lots and roadways and painting lines. Due to the price of gas, the district will most likely exceed the fuel budget. The fuel that was just purchased averaged to about \$4.30 per gallon.

Scott reported that the trihalomethane and bacteria sampling results have been filed. Crews have poured concrete at the wastewater plant, replaced and set meters, patched asphalt, inspected sewer lines and fixed a ditch to protect a hydrant. Three-month sewer cleaning has been completed on Main Street and Fausett Lane. The sewer line by D&D Trucking was treated with Root-Ex. The septic drain field at the water plant was cleaned out.

Rick reported the river turbidity is clearing up. The sand trap is still being hosed down and the diversion is being flushed twice a week. Opening the sand trap butterfly valve for 30-60 min

each time it is hosed down is helping to clear the gravel and sediment that has built up in a low spot of the aqua duct under the river. Crews are working with the maintenance crew to come up with a good design for the new septic tank and drain field, and to decide where to put it. The communication tower which had previously been blown over is being reassembled. PFAS sampling was completed and the results showed no detection of PFAF in the drinking water source. The plant is running an average of 3 million gallons per day and the district is supplying Price City 300 gallons per minute. Crews fixed insulation inside the pretreatment building, repaired a leak on the roof and refastened some of the flashing on the main building.

Gary reported sampling is continuing for the Covid study. VanCon is working daily and the crews are working with VanCon to stay ahead of the construction. The basins have been coated with DuraPlate and bio-solids are being moved out of the West facultative sludge basin. The asphalt around the plant has been washed and sealed. Electrical conduit has been run for the effluent flow measuring box. Seasonal landscaping and lawn mowing is ongoing.

MANAGER'S REPORT

Richens reported there are no water restrictions for the District's users at this time. The computer that was listed on the surplus sale did not receive any bids. The district now has two iPads they need to get rid of but feel that putting outdated electronics on surplus is not productive. Rick suggested checking with the Boys and Girls Club to see if they would be interested in them. Carbon County has partnered with all of the different suppliers of infrastructure to do a study in order to provide information to new businesses or developers of property. The district is working with the County's engineers to be able to help with needed information. The developer for the Ballpark Subdivision in Carbonville is ready to begin installing the water and sewer lines this week. Price City and PRWID have an agreement for the East Price sewer system. The contractor for Price City completed the line and it was activated on June 2, 2022. The line seems to be working fine. Richard Chamberlain, the District's Bond Attorney, is retiring from the law office but will keep doing bond attorney work for PRWID. The law office's past office manager, Susan Baxter will continue to serve PRWID as well. They will also do attorney work that is needed for an agreement between PRWID and the City. Some names will need to be changed on the agreement because Jaci will be leaving PRWID and start working for Price City.

FINANCIAL ISSUES

A. Return of impact fee:

The district received a request from Joshua Jones to have the impact fee of \$2500.00, which he had previously paid, refunded as he is no longer going to be building his new home. Harwood moved to approve the return of the impact fee. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss.

B. Vancon pay request #7:

This is a pay application for the Nutrient Project in the amount of \$308,045.10. The contract is staying on schedule and pretty close to budget. Jensen moved to approve paying Vancon \$308,045.10. Harwood seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss.

C. URS Contribution rates for 2022-2023:

Utah Retirement Systems has a reduction of the retirement rates. All employees on the Tier I system had a retirement rate of 18.47 but will now be 17.9. Those employees on the Tier II system had a retirement rate of 16.07 but will now be 16.01. These rates are dictated by the legislature. This will take effect for the fiscal year of July 1, 2022 through June 30, 2023. Harwood moved to approve the URS rate change. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss.

D. 1983 Topkick surplus award:

The Topkick dump truck sold on surplus for \$5200.00. The district is requesting the board accept this money back into the revenue stream. Jensen moved to accept the sale revenue of \$5,200.00 to be put into the budget. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

EAST PROPERTY FENCE PROJECT AWARD

The low bid submitted by Southeast Fencing did not meet specifications as it was not specific as to what PRWID bid request was requiring. Jeff contacted the contractor and he assured Jeff that he will meet specifications and honor his current bid but had made a mistake on the thickness of the line pole. This bid is less than \$20,000 and the others came in over \$35,000. It was brought up that the District was unclear on the specific type of corner poles on the bid request. The Board feels the corrections need to be in writing and bid processes should be followed. Discussion followed regarding different options on making this a good business decision and following bid protocol. Zauss moved to reject current bids for lack of clarity and the district will resubmit a request for new bids. Harwood seconded and the motion carried with the following vote. AYE: Cox, Harwood, Jensen, Zauss. Opposed: Davis.

RATIFY POSITION ANNOUNCEMENT

PRWID's secretary/clerk Jaci Adams has taken another position with Price City. The position has been advertised with Workforce Services, ETV10 News and online. There are currently several applications. Harwood moved to approve advertising for the clerk's position. Jensen seconded and the motion carried unanimously. AYE: Cox, Davis, Harwood, Jensen, Zauss

ENTRY LEVEL DRIVER TRAINING REQUIREMENTS

A new standard is now required by the United States Department of Transportation regarding all CDL licenses. An individual will need to be certified by an approved instructor before being able to take the CDL test. If the driver eventually happens to do something wrong the Department of Transportation can come back on them and also the instructor for fines and loss of license. Pros and Cons of options were discussed in length. The options are to certify employees in-house, send employees to CEU Trucking for certification or district doing away with requiring employees to have a CDL. This change will only affect employees who need a CDL license after February 7, 2022. As of now there are 2 employees that need them. The Board requested that Jeff take the discussion options back to those employees who would administer the program and let them come up with the best fit for the district in dealing with the CDL license situation and how

to fulfill that responsibility. They are welcome to come before the board to discuss their plan and have the board approve it.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Scott questioned if there will be a luncheon with Jaci leaving. Jeff explained that the District usually only provides a luncheon when people retire.

With no further business, Harwood motioned to adjourn at 8:13 p.m. The motion was seconded by common consent. Meeting adjourned.



Keith Cox, Chairman


Michela Marrelli, Treasurer