

PRICE RIVER WATER IMPROVEMENT DISTRICT

January 17, 2023

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, January 17, 2023 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox

Rick Davis

William Barney Zauss

Lenise Peterman

Jeff Richens

Micha Marelli

Shelly Bird

EXCUSED

Scott Jensen

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members present except for Scott Jensen, who was excused.

PLEDGE OF ALLEGIANCE

Chairman Cox asked Davis to lead the attendees in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

None

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

Chairman Cox asked for input to the minutes of the January 3, 2023 Board Meeting. As there were no corrections or additions, Davis moved to approve the minutes from the January 3, 2023 meeting. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

DEPARTMENT REPORTS BY BOARD

Zauss reported vehicles that have had some issues have been repaired. The backhoe from the WTP needs a new window and latches, which are on order, to repair a broken one. Snow removal is continuing. Entry level driving training preparation is ongoing. The fleet inventory has been completed and sent to Micha. The annual vehicle equipment order will be completed soon. Preventative maintenance books are continuing to be updated. Zeph and Tony completed their medical update for their CDL's.

Peterman reported Covid 19 sampling is ongoing. VanCon is continuing their work. Crews are continuing to do snow removal. The effluent flow was shut down for VanCon so that a flowmeter could be installed. Plant inventory is being worked on. Riley Christensen has started training.

Davis reported Price City is providing 500 gallons per minute and running an average of 1.25 million gallons per day. Crews are continuing to watch and repair the seepage from the crack in the basin which was reported during last meeting. Quotes for the backwash blower were sent to six different suppliers. Two quotes have been returned. This purchase is already included in this

year's budget. Repairs have been completed on some equipment. John Singleton completed work on the computer program and phone issues at the plant.

MANAGER'S REPORT

Richens reviewed the Snotel Report and mentioned the last two storms have not been included on the report. The Legislative Bills pertaining to PRWID were reviewed and explained to the Board. Richens updated the Board on the San Pete Conservancy District law suit. PRWID's attorney advises to file so that PRWID is joined in the law suit. Anyone who has joined the law suit will be included in receiving all of the notification regarding it. Financially, the Users Association will carry the majority of the expense, however, it could run others involved between \$50,000 and \$100,000. Richens explained the report from PRWID's insurance regarding liability, workman's comp, auto etc. Claims have been very minimal and so the rates are going down.

APPROVE BOARD POLICY – CODE OF CONDUCT

Per Richens the only additions since the last review of the policy were that a date and signature line were added. Peterman moved to adopt the Board Policy Code of Conduct. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Barney and Peterman.

REVIEW BOARD POLICY – ELECTRONIC BOARD MEETING POLICY

The policy is regarding Board Members who cannot physically attend Board Meeting, but want to join the meeting electronically. The rules, which had been suspended by the Governor during Covid, are now in effect. The Board now needs to adopt an Electronic Board Meeting Policy. Richens reviewed the policy with the Board and asked for any updates/changes the Board may want to make. Davis would like to see a roll call vote for each Board Member whether they are present in the meeting or attending electronically. Richens will add the wording stating that during an electronic meeting all voting will be done by voice vote of all Board Members and will bring the policy back to the Board for approval.

APPROVE TO SURPLUS AND ADVERTISE SALE OF WWTP LAWN MOWER

Peterman moved to approve to surplus and advertise the sale of the WWTP lawn mower. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

APPROVE PAYMENT APPLICATIONS #13 & #14 FOR WWTP PROJECT

Requests for payment for the WWTP nutrient project were found in the packet for the Board's review. Application #13 is in the amount of \$9,025.00. Application #14 in the amount \$123,025.00. Davis moved to approve payments for application #13 in the amount of \$9,025.00 and application #14 in the amount of \$123,025.00. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

APPROVE FINAL PAYMENT FOR WTP CHAIN & FLIGHT PROJECT

This is the final payment, including retainage, for the chain and flight project at the WTP. Davis moved to approve final payment application #005 for the WTP Chain & Flight Project in the amount of \$23,707.05. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

APPROVE WTP BACKWASH BLOWER PURCHASE

Troy has received two bids from the bid requests sent out for a Backwash Blower. They were from Compressor Pump and Service in Salt Lake City, Utah and Excelsior Blower System, Inc. in Blanton, Pennsylvania. This expense is in the budget for this year. Zauss moved to approve ordering the blower system from Excelsior Blower System in the amount of \$32,226.00. due to cost and availability. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

APPROVE ADVERTISEMENT FOR A 2023 LINE MAINTENANCE VEHICLE

Richens explained the purchasing policy of the District allows companies who have been approved as "State Contract Holders" have already been approved and therefore sealed bids are required when purchasing from one of those companies. Tony is requesting to forgo the sealed bid process because the prices when purchasing on the state contract are already known and this will expedite the process. Peterman moved to approved submitting an "Invitation to Bid", including unsealed email bids from state contract holders, for a 2023 Line Maintenance vehicle. Zauss seconded and the motion passed unanimously. AYE: Cox, Davis, Zauss and Peterman.

DISCUSS AND APPROVE FLOORPLAN OF EAST PROPERTY BUILDING

Concept drawings were presented to the Board of the new building floorplan. The Board requested information regarding three issues: 1) necessity of two restrooms, 2) necessity of building height, 3) if a railing is OSHA approved separation from work areas. Richens will provide this new information at the next Board Meeting.

APPROVE BOARD MEMBERS AND MANAGER TO ATTEND UTAH WATER LAW/UTAH WATER USER'S ASSOCIATION CONFERENCE

The conference is scheduled for March 20-22 in St. George, Utah. The cost is \$235.00 per person for the Utah Water Law Conference and the cost for the Utah Water User's Association Conference is \$170.00. Four Board Members committed to attend. They will need to travel to St. George on March 19. Peterman moved to approve attendance of Board Members and Manager to the Utah Water Law/Utah Water User's Association Conference March 19-22. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

BOARD RE-ORGANIZATION AND DEPARTMENTAL ASSIGNMENTS

Peterman moved to reappoint Keith Cox as Board Chair and Rick Davis as Board Vice-Chair for the District board. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Zauss and Peterman.

Department assignments for 2023 are as follows: Peterman: Wastewater Plant, Zauss: Water Treatment Plant, Davis: Fleet Maintenance, Jensen: Line Maintenance. Cox: Administration.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Davis informed the Board the snow measured 44 inches at the Argyle weather station in Indian Canyon. Cox brought up that most water officials are aware that, in the Price River drainage,

there is no effective reason for conserving water. Discussion was held whether conserving would be beneficial and if a basin-wide conservation plan could be put in place cooperatively with all share-holders participating. Resources should be being used the best way possible.

Davis moved to adjourn the meeting at 8:34. Zauss seconded the motion. AYE: Cox, Davis, Zauss and Peterman.



Keith Cox, Chairman



Kim Wood, Clerk