

PRICE RIVER WATER IMPROVEMENT DISTRICT
October 17, 2023

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, October 17, 2023 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Rick Davis
Scott Jensen
Barney Zauss
Lenise Peterman

Jeff Richens
Micha Marelli
Kim Wood

EXCUSED

Keith Cox

Vice Chairman Davis welcomed everyone to Board Meeting and noted that all Board Members were present, except for Keith Cox who is excused.

PLEDGE OF ALLEGIANCE

Peterman led the attendees in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

None

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

Vice Chairman Davis asked for input to the minutes of the October 3, 2023 Board Meeting. As there were no corrections or additions, Jensen moved to approve the minutes from the October 3, 2023 meeting. Zauss seconded and the motion carried unanimously. AYE: Davis, Jensen, Zauss, and Peterman.

DEPARTMENT REPORTS BY BOARD

Zauss reported that, at the water treatment plant, a water solenoid corroded out on one of the chlorinators and they did not have any spares, so they ordered two and now will have one for a spare. They are bypassing the solenoid and running the chlorinator manually. Crews had to rebuild a problematic valve that operates the rams which guides the belt on the sludge press because it got water in it. An operator quit at the plant which has put a strain on covering shifts. They ended the weekend night shift which is possible due to time of year. Staff took pesticide samples that they do every 3 years and Rocky Mountain changed out 4 of their power meters at different locations around the plant. The filter bed core sampler arrived and they will be doing the filter tests soon.

Jensen reported the Line Crew finished cleaning up the Westwood Blvd. tie in and flushed the new water line in Westwood. They sampled for monthly bacteria and samples results were good, and replaced more AY McDonald meters in Spring Glen. They began checking the air-vacs on the Questar line and cleaning sewer lines in the Ballpark Subdivision and Pitts Loop and checked syphons.

Peterman reported at the wastewater plant Covid-19 sampling is ongoing and crews have finished removing biosolids from the facultative sludge basins. Crews are still coating the digester with roofing sealant. They have replaced the HMI screen and cleaned the flame suppressor for the digester gas flare. Crews are testing the phosphorous removal due to the recent plant upgrade and performed

maintenance on the north return activated sludge pump. They removed the south primary scum skimmer for maintenance. Staff is working with Vancon to get the concrete replaced in the primary clarifiers. Riley is in the CDL class. Staff performed 261 lab samples over the last two weeks, mostly for process control and some for the State discharge monitoring report.

Davis reported the Kenworth T8800, Vactor hose has been repaired numerous times due to wear. Staff removed the existing hose, and installed a new rodder hose, recalibrated the reel counter and checked it for leaks, then put the Vactor back in service. It is now being stored for cold weather. Cox Automotive called about the Yamar tractor to say that all the parts are in except for two parts that are on back order and it will be another month before they come in. The new tire changing machine has been ordered and will be 2-3 weeks before delivery. The water haul trailer is back in service. Entry Level Driver Training is ongoing and is a 4 weeks program. The two employees have completed chapter 1 and physicals are completed. The backhoe trade program has us keeping existing backhoes until the end of October.

MANAGER'S REPORT

Richens reported that they weren't able to put some numbers into the proposed budget due to revenue not being complete, 9 months is needed to calculate these numbers and should be ready for the next meeting. The Bluffs Subdivision has no update and no contact in the last 60 days. Next Board Meeting we will have the facility deeds for Southeast Association of Local Government new building on Fairgrounds Road and the Ridge Road Sewer line from Carbon County. The Ballpark Subdivision, Phase IV is close to being complete. Unit 5 needs an engine. This unit is a 2005 model with 178k miles. Richens is looking for recommendations from the board. He gave 2 options - Option 1 is to replace the engine, or Option 2 is to surplus the truck and budget for a replacement in 2024. Staff is recommending Option 2. Carbon Canal is working on a waterline relocation project and the agreement is now ready to be approved and signed but it's not on the agenda. Board requests to move forward and put the ratification of the agreement on the next Board Meeting agenda.

2024 BUDGET DISCUSSION

Discussion on budget continued. Revenues for Administration are received at the end of December. So far, it does not include salaries or benefits for any department. Medical insurance has an increase of 6.5 percent, while vision, dental, and life insurances have a total increase for the entire district of \$135 per month. This will be brought before the board later. The water revenues estimate water fees would be approximately 2.4 million. The capital improvements in the water department includes the mini splints, rebuilding the Dale Wright vault, Helper tank fence, replacement vehicle, and the doing water line in the industrial park. Also, staff has budgeted 2/3 of water revenue 1/3 sewer revenue for the proposed east maintenance building. Line Maintenance proposes more money in waterline maintenance than in the sewer line maintenance and more money in the meter maintenance. Fleet maintenance budgeted in their equipment maintenance for the purchase of the mini-excavator. The sewer plant budget includes 1 new vehicle, 1/3 the new building, and some new equipment purchases in their capital improvements budget.

PROPOSED PROPERTY TAX INREASE DISCUSSION AND APPROVAL OF NOTICE OF PUBLIC HEARING

A copy of the notice that will be sent to homeowners, as mandated from the State Tax Commission for notice of public hearing, is attached in the board packet. These will be sent out with the regular property tax notices as a separate page. Zauss moved to approve the notice of proposed property tax increase. Jensen seconded and the motion passed unanimously. AYE: Davis, Jensen, Zauss, and Peterman.

APPROVE ADVERTISEMENT AND HIRING OF WATER PLANT OPERATOR

An employee at the WTP was terminated for cause. The employee missed more than 3 days and has returned the District's property and received their final check. WTP wants to advertise for an open position. Zauss moved to approve advertising for an open position at the WTP. Peterman seconded and the motion passed unanimously. AYE: Davis, Jensen, Zauss, and Peterman.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Rick needs to meet Richens at the bank to be added to the signature card to sign checks. In Westwood, County ^{covered} ~~covered~~ manholes with asphalt. A contractor for the County is supposed to cut out around the manholes and water valves, then pour concrete around the manholes.

Peterman moved to adjourn the meeting at 8:01 p.m. Jensen seconded the non-debatable motion.



Keith Cox, Chairman



Kim Wood, Clerk