

PRICE RIVER WATER IMPROVEMENT DISTRICT
February 21, 2023

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, January 21, 2023 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox
Rick Davis
Scott Jensen
William Barney Zauss
Lenise Peterman

Jeff Richens
Micha Marelli
Shelly Bird

EXCUSED

Chairman Cox welcomed everyone to Board Meeting and noted all Board Members present.

PLEDGE OF ALLEGIANCE

Davis led the attendees in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

None

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

Chairman Cox asked for input to the minutes of the February 7, 2023 Board Meeting. As there were no corrections or additions, Peterman moved to approve the minutes from the February 7, 2023 meeting. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

DEPARTMENT REPORTS BY BOARD

Zauss reported the District is receiving 500 gallons per minute from Price City. The plant is running 1.5 million gallons of water per day with 2 shifts per day and an eight hour shift on Saturday and Sunday. The broken wire at the sand trap was repaired. The potentiometer has been replaced which allows the flow from the chemical building to be controlled. A PLC card was replaced. General housekeeping is continuing.

Jensen reported crews installed a new pump at the Questar pump house and also installed a new RP device (back flow preventer) at the WWTP. Meters have been repaired and work orders completed. The District's back flows were tested and a few failed so new ones have been ordered. An 18" riser was installed on a fire hydrant. Crews have flushed lines, washed vehicles, taken samples, pulled dead roots out of manholes, cleared snow from hydrants, hauled road base and cleaned up a leak. A new meter base was installed at the Airport pump house. Dirt was cleaned out of the Chapman vault.

Peterman reported the WWTP is continuing to perform Covid 19 sampling. VanCon started up the new bar screen today. The 2022 Biosolids report was finished and the discharge permit renewal has been started. A construction punch list meeting has been conducted. Crews have been replacing ceiling tiles in the operations office. The first quarter whole effluent toxicity test was completed. The backflow preventer for the plant has been replaced by the line crew.

Davis reported that the lawn mower was sold on publicsurplus.com for around \$2075. The tractor is back in service, however some of the replacement hoses are on order. The new truck bids have been sent out and the results should be back March 1, 2023. Maintenance on various vehicles is ongoing. Work is continuing on the new maintenance building plans.

MANAGER'S REPORT

Richens reported that the fleet maintenance department is looking at their new building project as a whole using the current building as a blueprint for future needs. For example, where they want lights, outlets etc to be located in the new building. The same thing will be done for other sections of the building. The information gathered will be saved electronically for possible future needs. Jeff and Micha are presently working on the bid and bond documents for the new building. There is no legislative report. The Ridge Road sewer is progressing. One of the main vaults at Old Wellington Road and Hwy 6 is in need of repair and the district will need to have certified flaggers to meet UDOT requirements on the project.

REVIEW & MODIFY PERSONNEL POLICY – EMPLOYEE HIRING

Richens referred the Board to the packet for information regarding the Hiring Policy in the Employee Handbook. Richens added to the section regarding early voluntary resignation. This addition would give the option to hire the next qualified candidate if a new employee voluntarily resigns within 60 days of hire, and upon approvals of the District Manager and Board. The Board agreed on the policy change and the timeline being 60 days. Peterman moved to accept the addendum to the employee hiring section G, regarding early voluntary resignation. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

RATIFY LINE MAINTENANCE NEW HIRE

Don Campbell was offered the job that was recently vacated and has accepted. Zauss moved to ratify the new hire. Davis seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

DISCUSS AND APPROVE 2023 WATER LEASE PROGRAM

The quantity of shares to be leased to the public is decided by the Board as well as the dollar amount per share. They also decide how many shares to lease to each person and how many shares the District wants to lease to the public. The District leases direct flow rights from Rocky Mountain Power and they are putting a new restriction on leasing prohibiting participation in the System Conservation Pilot Program (SCPP). It states that if you used your water the previous year, you can lease that water downstream for one year. The District did not lease any water last year so we do not qualify for that program. Rocky Mountain Power is not allowing anyone who leases from them to participate in the SCPP program. Rocky Mountain Power has asked the District to put a restriction that leasing customers cannot participate in the SCPP program if they are leasing from PRWID during this year's irrigation season. Discussion was held regarding the availability of water the District should expect, the amount to charge per share, and the water lease

program in depth. Zauss moved to lease up to 1,500 shares at \$25 per acre share with a limit of 25 shares per person. The SCPP Program will be prohibited and explained on the lease contract. Jensen seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

SCHOOL AND CONFERENCE REQUESTS

- A. Water Environment Association of Utah
This is the sewer conference which Blaine and Jeff will attend.
- B. Water Operator Certification Prep Class
Troy is recommending to send Scotty and Zach to attend to prepare them for certification testing.
- C. Line Maintenance Flagger Class
If the District is working on a project that is located on a state road they are required to have flaggers. The cost is \$75.00 per person. Approximately 10 people from the District would attend.
Jensen moved to send all of the employees to the classes that they are requesting to attend. Peterman seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

REVIEW AND APPROVE WWTP TUNNEL PIPING BID

This is a bid for the materials needed to repair two pipes the length of the tunnel. Great Western Supply has been recommended as they are the low bid. Peterman moved to accept the bid from Great Western Supply in the amount of \$6,630.00 for new galvanized pipe at the WWTP. Zauss seconded and the motion carried unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE CANCELLATION OF MARCH 21, 2023 MEETING

The Board will not be in town for this meeting due to a conference. Davis moved to cancel the March 21, 2023 Board Meeting. Jensen seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

APPROVE CHANGE ORDER #6 WWTP – CONTRACT EXTENSION

The contractors need to do additional concrete work, but need to wait for the weather to get warmer. They are asking for a 46 day extension. Peterman moved to accept the extension for VanCon to complete the project by 46 days. Zauss seconded and the motion passed unanimously. AYE: Cox, Davis, Jensen, Zauss and Peterman.

CLOSED SESSION

There were no items for a closed session.

UNFINISHED BUSINESS

Peterman reported that Helper City is getting close to selecting a contractor for the SCADA system. They will then be formulating the request to work with PRWID regarding accessing the internet.

Jensen moved to adjourn the meeting at 8:07 p.m. Zauss seconded motion. AYE: Cox, Davis, Jensen, Zauss and Peterman.



Keith Cox, Chairman



Kim Wood, Clerk