

PRICE RIVER WATER IMPROVEMENT DISTRICT

June 18, 2024

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, June 18, 2024 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

PRESENT

Keith Cox	Jeff Richens	Ross Bryner
Ed Chavez	Micha Marrelli	John Singleton
Rick Davis	Kim Wood	Daniel Martinez
Scott Jensen	Beau Fausett	Karsten Jennings
Barney Zauss	Troy Mastin	Brian Berggren

EXCUSED

Chairman Cox welcomed all in attendance to the meeting noting all Board Members are present.

PLEDGE OF ALLEGIANCE

Davis led the attendees in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

POSSIBLE CONFLICT WITH AGENDA ITEMS

There were no conflicts with Agenda Items.

MINUTES

The Chairman asked for input to the minutes of the June 4, 2024 board meeting. Chavez moved to approve the minutes as written from the June 4, 2024 meeting. Davis seconded and the motion carried unanimously. AYE: Cox, Chavez, Davis, Jensen and Zauss.

DEPARTMENT REPORTS BY BOARD

Zauss reported that the WWTP crews continue to test for COVID. They are spraying weeds on all district properties, repairing the tank drain valves, and on-going yard maintenance. They drained and cleaned the south primary clarifier. VanCon has coated the new concrete in the south clarifier and finished servicing the south primary clarifier chain and flight system. Crews repaired a section of the water line in the tunnel and cleaned the secondary clarifier. They have collected and performed 243 lab tests in the last two weeks, most were process control and some for the state discharge report.

Jensen reported that Unit #19's front main crank seal went out. The parts were received and repairs completed. The WTP backhoe had a flat tire so they put the spare on and fixed the other one. We receive the invoice and paid for the Mini-Ex for \$36,000. The Contractor is working on the fence on the East property, but the electrical and communications conduits must be installed before the fence can be finished. Tony will be off June 14-24, 2024 on vacation. They contacted L.H. Miller for delivery date on the new truck. The built date is June 17, 2024 and the delivery should be 2-3 weeks after that.

Chavez reported that the line crew is helping to dig the electrical and communications conduits on the East property. They set a ¾” meter on Old Wellington Road for Keven Callahan, attended safety meeting, and checked on the 2-inch meter on Airport pump house. This meter was installed a few months ago and is not working correctly. Chris has contacted Meter Works and they will look at it when they deliver meters. Crews were called out on June 10<sup>th</sup> to take care of a power problem at the Questar Pump Station as the pumps failed to run because of the power outage. John Singleton reset the faulty connection and it is now working. They cleaned out the Vactor dump area with the backhoe and vactored a sewer line for Price City. Upcoming jobs are asphalt patching at Old Wellington Rd, Delmar Nielsen’s, Gordon Creek, Central Miller Creek, Spring Glen and Tom Rasmussen’s.

Davis reported the WTP is running 3 million gallons a day and giving Price City 300 gallons a minute. The plant has been having some problems with the ozone and have reached out to an electrician for repairs. The electricians were unable to find the problem, and we haven’t been able to get anyone to look at the control system yet. Crews are still having issues with the rotating screens at the sand trap and are starting to train the new operator on daily duties.

### MANAGER’S REPORT

As he was in attendance, Jeff introduced the new employee Daniel Martinez to the board members. The water share requirement appeal by the developer has been withdrawn. The district’s attorney wrote an email to the assistant county attorney to explain the code that PRWID’s Board governs this organization by Utah Code, not any other Commission, Council, or Board. Richens said we should still update our GRAMA policy. The East Property Maintenance building drawings are at the County for their review. They said it would take 21 working days for them to be returned. Richens presented a reservoir report that 9 inches of water is going over the spillway with June 1<sup>st</sup> being the high point. The District received a letter from the Utah Cyber Security Commission and Richens shared it with the three cities representatives. Richens also gave an annual report from Utah Local Governments Trust outlining the claims for our insurance and reviewed the report with the Board.

### DISCUSS AND APPROVE TIER II EMPLOYEE URS REPLACEMENT

Riches explained to the Board that in the board packet there is a list of Tier 1 and Tier 2 employees, their dates of hire, their current wages and what the cost of an additional 0.70% will be and a list of what other local entities have decided to do for their employees. Tier 1 is not affected at all as they are part of the “non-contributory” system. Tier 2 is a hybrid system where they are a non-contributory program until they hit 10%. Richens proposed to give Tier 2 employees the 0.70% increase to Tier 2 take-home pay to offset the amount that will be held from their paycheck and sent to URS. After further discussion, Chavez moved to approve a 0.70% increase to all Tier 2 employees. Zauss seconded and the motion carried unanimously. AYE: Cox, Chavez, Davis, Jensen and Zauss.

### REVIEW PROPOSED UPDATED RECORDS ACCESS AND MANAGEMENT POLICY

Because this GRAMA request, that was recently fulfilled, was the first request in many years, we had not reviewed the recent changes or modifications in state code that affects this policy. Attached is a proposed updated policy for the board to review and discuss. This can be brought forward to the next meeting for further discussion as it is a lengthy and not time sensitive. The board reviewed and discussed the proposed updated policy as well as many of the differences in

the old and new versions. Approval of updating the policy will come later after board members have had additional time to review the new policy.

APPROVE FEE WAIVER REQUEST TO CARBON COUNTY FOR EAST MAINTENANCE BUILDING PROJECT

Staff is requesting permission to ask the Carbon County Commission for a waiver of all permitting, inspection, and building related fees for the East Maintenance Building. Jensen moved to request that the Carbon County Commission grant a waiver for all permitting, inspection, and building related fees for the East Maintenance Building. Chavez seconded and the motion carried unanimously. AYE: Cox, Chavez, Davis, Jensen and Zauss.

STATUS CHANGE OF EMPLOYEE FROM PROBATION TO PERMANENT

The employee in question is no longer with the District, so no status change is needed. We now have two opening in with the line crew. Richens is requesting to advertise to fill the two openings which will be ratified at the next meeting. Direction was given to start advertising for two openings.

WATER USE REPORT DISCUSSION

In the minutes of the lasting meeting, Scott indicated that he would like to discuss the water use data presented previously. The Board discussed the amount of water that is used to maintain the system. Beau and Troy explained to the board about leaks, losses unaccounted for, and any discrepancies from the software billing system. Beau explained water usage showing water used that is metered but not billed, loss unaccounted for through flushing of lines, testing of hydrants, etc. Troy explained the procedures that his crews use to get to the amounts entered to the state. Kim explained the discrepancies in the software reporting. The board discussed the inconsistencies and accepted that there must be errors in how the various categories and its uses are reported.


CLOSED SESSION

None

UNFINISHED BUSINESS

None

Zauss moved to adjourn the meeting at 8:17 p.m. Davis seconded the non-debatable motion.

  
\_\_\_\_\_  
Keith Cox, Chairman

  
\_\_\_\_\_  
Kim Wood, Clerk